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25 June 1959

**EYES ONLY***Central?*

MEMORANDUM FOR: Deputy Director of Intelligence

SUBJECT : Progress Report on Efficiency Task Force

1. The following is for your information and to update you on what has happened in regard to the Efficiency Task Force. Attached you will find the volume containing the reports from the Deputies plus my report to the Director. I believe that you have read all of this material except possibly my report, which went forward after your departure.

2. The Director read the report and then asked me to have each of the Deputies read the memorandum which I wrote. This I did by visiting each of the Deputies in their offices to let them read the report and discuss it with me. I left them a copy of my memorandum. Following this, the four of us met with the Director on Tuesday, 23 June, and discussed the attached agenda and the memorandum concerning methods of separating employees. As you will note, there was agreement that we should attempt to reduce Agency strength by [ ] below the strength of 30 June 1958. The Director also agreed that further reduction should be attempted in accordance with the recommendations of the Deputies, and that the future work of the Efficiency Task Force should be directed towards assisting in this regard.

3. In the discussion with the Director, Mr. Bissell indicated that he planned to cut [ ] slots in headquarters and [ ] in the field by approximately the first of October 1959. He went on to say that the cuts in headquarters would primarily be from the senior staffs and that after certain readjustments and realignments in headquarters other reductions might be possible. Mr. Bissell said that the reductions in the field would be principally from the larger stations, and that he wanted to alert the Director that after these initial reductions he would probably propose building up certain areas in the field. [ ] He pointed out

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Mr. Amory

repeated his comment that he was perfectly willing to make reductions provided this was to be a general policy. Col. White was in agreement with the proposal.

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Lyman B. Kirkpatrick  
Inspector General

Attachments - 3

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